

Home of the "Mustangs"

MAINE CONSOLIDATED SCHOOL #10

Maine Consolidated Preschool

10 Spring Valley Road PO Box 50010 Parks, AZ 86018

Superintendent--Dr. Roberson

(928) 635-2115 Fax (928) 635-5320

Maine Consolidated Preschool

10 N Spring Valley Rd

PO Box 50010

Parks, AZ 86018

(928) 635-2115

Hours of Operation: Monday-Thursday

Preschool-8:00 am-3:30 pm

Full Day- 8:00 am-3:30 pm ½ Day—8:00 am -12:00 pm

Maine Consolidated Preschool follows the MCSD10 school calendar.

Maine Consolidated Preschool is licensed by the AZ Department of Health Services. It is licensed as part-day care. The local AZ DHS information is:

Arizona Dept of Health Services-Child Care Licensing

150 N 18th Ave

Phoenix, AZ 85007

(602) 364-2539

Enrollment

Our preschool program is designed for children ages 3-5 years old, who turn three by September 1st of the school year they are starting. Some entrance exceptions may be made for children who will turn three by the end of September, on a case-by-case basis. Students must be three years old to start attendance. Parents/guardians must fill out the required registration packet and provide the child's birth certificate and immunization records before the child will be enrolled, each year. **A \$75.00 (\$50.00 for returning students) non-refundable registration fee must also be paid before enrollment each year.** Enrollment options are 4 full days per week or 4 half days per week.

When the child begins Preschool, parents are welcome to stay with their child until the child is comfortable in the classroom, for their first week of preschool. We ask that parents make every effort to depart from their child after 10 minutes or less, to help with the transition.

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Tuition

Full day Preschool is \$550 per month, and half day Preschool is \$450 per month. Billable months will be August through May, with reduced tuition in December. Tuition is due the 15th of each month. If needed, other arrangements must be made prior to the due date. Registration fee is nonrefundable. If your child withdraws from Preschool, a prorated rate can be calculated or refunded.

Arrival/Dismissal

Children must be escorted to the classroom by a responsible adult (must be 18 years or older).

State regulations require each child be signed in and out of the classroom by a parent or guardian and be picked up promptly when class is dismissed.

Parent Responsibilities

Communication between parents and preschool staff is vital. Please sign your child in/out every day. Newsletters and lunch menus will be sent home weekly.

Parent conferences will be held at least two times per year (September and March). Parents or teachers may request a conference at any time as they see necessary.

Daily Activities

Maine Consolidated Preschool provides quality developmentally appropriate learning opportunities to meet each child's needs. Our Preschool environment promotes cognitive, language, social/emotional, physical, and self-help skill development of each child.

Weekly lesson plans are posted in the classroom. These plans include topics and activities that will be taught or introduced and the AZ Early Learning standards that are covered.

Daily activities include:

- Free Play
- Snack
- Reading Center/Puzzles
- Circle Time
- Learning Centers-Language and Literacy Focused
- Outdoor Play
- Learning Centers-Math Focused

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- Lunch
- Nap/Rest Time
- Free Play
- Learning Centers-Science/Social Studies Focused
- Snack
- Outdoor Play

Curriculum/Assessment

Our Preschool follows the AZ Learning Standards. We use Engage NY as the curriculum, which is consistent with our Board Approved K-5 curriculum. The curriculum also provides assessments which we use to monitor student progress and growth throughout the school year. In addition to this assessment, we also use developmental checklists, Brigance Pre/Post Screening, and AZ Teaching Strategies GOLD. Work samples, direct observations, notes, and photographs/videos are used to record progress.

Discipline

All learning opportunities for young children should be positive and helpful in teaching acceptable behaviors and self-control. Children will be encouraged to follow rules that they have helped to develop.

Teachers will explain rules to children and alternatives to unacceptable behavior.

Time-outs with supervision not to exceed 3 minutes

Visitation

Parents may visit the Preschool at any time. Please sign in/out the main office and obtain a visitor's pass. Before children are enrolled, parents are also welcome to visit the Preschool classroom to observe the classroom.

Emergency Procedures

If a child is hurt or ill, parents will be called within 30 minutes of onset. In case of school emergency or evacuation, the MCSD plan will be followed. Emergency cards will be carried at all times and will be used to access parent information.

Transportation

Transportation is not provided by the Maine Consolidated Preschool.

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Inspection Reports

Inspection reports are on file in the Preschool classroom. They will be made available upon request.

Insurance

MCSD has liability insurance for accidents which may occur on the Preschool premises. It is available for review in the main office of the Maine Consolidated School District.

Medication

If your child requires medication during the school day, a medicine disbursement form must be filled out. The medication must be in the original container with the child's name and dosage clearly marked.

Pesticides

If pesticides are applied on MCSD campus, notices will be posted on all Preschool classroom entrances and office entrances at least 48 hours in advance.

Child Find

Our school district is committed to helping identify the potential presence of developmental disabilities in accordance with state and federal regulations, through a variety of methods. Each year, every preschool student will be screened using multiple methods to review their progress in cognitive, communication, social, motor, and adaptive development. In the classroom, there are multiple tools the staff will use to screen. Additionally, child find screening days will be held four times a year to screen for any suspected delays in all areas of development. Anyone can refer a child for screening. If any screening results warrant further action, a meeting will be held to discuss screening results and obtain permission to conduct more thorough evaluations. For additional information on our Child Find procedures, please visit the MCSD website.

Exceptional Student Services (Special Education)

Preschool students who are identified with a developmental disability and receive services through an individualized education plan (IEP) may have qualifying needs that require special education preschool services. In these cases, the students will be enrolled in half-day (AM) preschool at no cost and services described in the IEP will be provided to them while they

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attend school. Families are invited to enroll their child for the second half of the school day at the half day tuition rate described above.

For students who have IEPs but do not have qualifying needs requiring special education preschool services, they may enroll in our preschool at the regular tuition rate and related services in their IEP (e.g., speech, occupational, physical therapies) will be provided during their time in preschool. If families do not wish to enroll their child in our preschool program, the related services can be provided by appointment at the school by the qualified service providers.