



Job Code:	
Position:	Bus Driver
Salary:	
Reports To:	Director of Transportation
Department:	Transportation
Location:	
FLSA:	Non-Exempt
Board Approval Date:	
Posting Date:	
Closing Date:	Until Filled

Summary:

Operates a district school bus in the pickup and discharge of students in a safe and efficient manner. Maintains bus in a clean condition and checks safety features daily.

Minimum Requirements:

Knowledge (position requirements at entry)

- ✓ Federal, state, county, and municipal traffic laws;
- ✓ Safety procedures and guidelines;
- ✓ Department and district policies;
- ✓ First Aid and Cardio Pulmonary Resuscitation (CPR).

Skills (position requirements at entry)

- ✓ Driving school bus and using bus equipment such as brake sticks, wheelchair lifts and tie downs, two-way radios, PA system, fuel pumps, and tire checkers;
- ✓ Using light maintenance and cleaning equipment and tools such as scrapers, tire thumpers, brooms, vacuum cleaners, mops, and other such cleaning equipment and tools;
- ✓ Applying First Aid and Cardio Pulmonary Resuscitation techniques;
- ✓ Reading Maps
- ✓ Monitoring and disciplining children;
- ✓ Providing and maintaining a safe atmosphere on bus;
- ✓ Inspecting bus to ascertain problems and maintain safety;
- ✓ Performing emergency evacuations;
- ✓ Communication, interpersonal skills as applied to interaction with coworkers, supervisor, the general public, etc. sufficient to exchange or convey information and to receive work direction.

Training and Experience (position requirements at entry)

- ✓ High School Diploma or G.E.D.;
- ✓ Successful driving record for the past five years;
- ✓ Or any combination of education and experience sufficient to successfully perform the essential duties of the job such as those listed above.

Licensing Requirements (position requirements at entry)

- ✓ Appropriate commercial driver's license and state bus driver's certificate.
- ✓ Current First Aid and CPR Certifications.