

Welcome to the 2022-2023 school year!

Dear Middle School Families,

The 2022 - 23 school year has arrived! We hope you are excited and looking forward to the year ahead. The purpose of this letter is to share the middle school guidelines and expectations with you and your student. Please read the information included in this letter carefully and complete the signature page that follows. It will need to be returned to your student's homeroom teacher. We believe that students benefit the most when families and teachers work together, so if you have any questions or concerns, now or in the future, please feel free to contact any member of our middle school team:

Mrs. Christian: Math	dchristian@mcsd10.org	928-607-0428
Mrs. Kennedy: Language Arts	rkennedy@mcsd10.org	928-607-9261
Mrs. Mitchell: Science	tmitchell@mcsd10.org	520-820-2225

Thank you, in advance, for your involvement and support!

Sincerely,
Your Middle School Team

Middle School Guidelines & Expectations

Attendance

Daily attendance is VERY important! When students are not at school, we all lose. The student misses important learning opportunities, which if prolonged, impacts test scores and our school's rating. Absences also impact the resources that we have available to provide your child with the best education possible. If an absence is necessary because your child is ill or has an appointment, please have your student complete their make-up work, including quizzes and tests, as soon as possible.

Behavior Management

School Rules:

1. Keep your hands, feet, and belongings to yourself.
2. If you can't say anything nice, don't say anything at all.
3. Use school property and equipment in the appropriate way.

Classroom Expectations:

1. Show respect: Respect the rights, ideas, and property of others.
2. Come prepared: Be on time to class with all the required materials and ready to learn.
3. Choose to participate: Learning requires active student engagement; therefore, students are expected to participate in activities, discussions, and group work.

Social Contract:

Our school utilizes a program called, "Capturing Kids' Hearts." As a middle school, we will create a "Social Contract" outlining the behaviors that we expect everyone to follow in our classes throughout the year. When students are not following the classroom or school rules, they will be asked these four questions:

What are you doing?
What are you supposed to be doing?
Are you doing it?
What are you going to do about it?

The classroom consequences for making unwise choices are:

Answer the 4 questions
Isolation/Form
Behaved Out/Detention
Parent Contact

Cell Phones:

The district cell phone policy allows students to use cell phones only when they are given specific permission from their teachers. In middle school, we collect student cell phones at the beginning of the day to prevent them from being a distraction. Students who do not follow the cell phone rules will be asked to surrender their phone to their teacher. The phone may be picked up in the office at the end of the day. Repeat offenders will need to have their parents retrieve the phone from Dr. Roberson.

Discipline Matrix:

The middle school discipline matrix outlines specific student behaviors and the resulting consequences so that the rules can be enforced fairly and consistently. Please take the time to review the attached discipline matrix so that you and your student are familiar with our expectations.

Recognition Plan:

We have identified five areas of positive student behavior that we would like to encourage and recognize: achievement, perseverance, kindness, personal responsibility and leadership. Students who are observed demonstrating these traits may be individually recognized and/or receive classroom privileges.

Grading

Your student's grades will be calculated according to the following weighted system:

Homework: 20%

Class Assignments: 40%

Assessments: 40%

Homework:

Homework allows students to reinforce their learning through independent practice and encourages them to take responsibility for their part in the educational process. Your student should have no more than 45 minutes of homework each night. At the end of the week, if your student has completed all of the assigned homework, he or she will earn an extra recess. Students who have not finished their homework will use this time to complete their missing homework assignments.

Make-Up Work: Students will have the same number of days that they were absent to submit missed assignments and assessments without them being considered late.

Late Assignments:

Students who submit homework or class assignments late will lose 10% of the total points possible.

Signature & Contact Information

Please return to your homeroom teacher.

I have read the expectations for the Maine Consolidated Middle School classes and I agree to support them.

Student Name

Student Signature

Parent Name

Parent Signature

Parent Contact Information:

Email: _____

Phone: _____

Does your child have access to the internet at home to complete assignments using Google Classroom or other learning platforms?

Yes

No