

Maine Consolidated School Board Meeting Minutes  
Meeting Date: October 11, 2021

Board Members in Attendance: Scott McClung, Brienne McDowell, Katie Cloud, Kirsten Ironside, Reana Woods

Principal/Superintendent in Attendance: Justin Roberson

Meeting Minutes by: Kayla Besler

1. Call to Order
  - a. Scott McClung calls to order at 5:30pm
2. Adoption of the Agenda
  - a. Reana Woods makes the first motion, Kirsten Ironside makes the second. 5-0 motion passes.
3. Pledge of Allegiance
4. Moment of Silence
5. Board Meeting Minutes not Previously approved:
  - a. Minutes: September 13
    - i. Reana Woods makes the first motion, Brienne McDowell makes the second motion. 5-0
  - b. Governing Board Members
    - i. Brienne McDowell would like to thank all of our coaches. She thanks Mr. Brown, Shannon Asmus, Dylan Hearn, and Candy Pinson for all their hard work. She states that there was a noticeable shift in how the students performed between their first games/meets and their last.
  - c. Superintendent Report
    - i. Justin Roberson states that his report is as presented to the board in their packets.
6. Call to the Public:
7. Presentations:
  - a. Explorica: Ms. Rebecca Cauthen: Student out of country travel
    - i. Summaries in 2013 that the school took students to Costa Rica and then to Peru another year. 2023 students 8 years and up. Rebecca Cauthen explains that students sign up for this program through the company providing the excursion. Rebecca Cauthen states that this company seems to be very Covid conscious and that they have had many students travel in the 2021 school year. Rebecca Cauthen then presents a video provided from the travel company.
      1. Scott McClung asks how this was funded in the past.
        - a. Rebecca Cauthen says that it was primarily funded through tax credits or families paid for it out of pocket.
      2. Brienne McDowell asks if this costs the school any money.
        - a. Rebecca Cauthen states that the school does not have to fund any part of the trip.
      3. Reana Woods asks what the cost is.

- a. Rebecca Cauthen states that \$2,409 under age of 24.
  4. Katie Cloud states that she loves the sound of the program.
  5. Kirsten Ironside states that in the past the board had made themselves available by phone in case of emergency while students and staff are on trips.
  6. Scott McClung states that this will still need to be approved by the board. He asks Justin Roberson to put this on the agenda to be voted for during the November meeting.
  7. Scott McClung asks what would happen if things were cancelled due to Covid.
    - a. Rebecca Cauthen states that the company would change the dates, and that there is an insurance option that families can purchase if they, themselves, need to cancel.
  - b. Parent/Teacher Organization: update
    - i. Candy Pinson presents to the board an update on the Parent Teacher Organization. She lets the board know that the Penny Wars was a success. They brought in over \$300 in cash and \$300 in just silver coin alone. She tells the board about the upcoming Trunk-or-Treat which is being held October 28<sup>th</sup>, 2021 in the MCSD parking lot from 6:00-7:30pm. Candy Pinson also tells the board of the Freddy's reading program PTO is holding for the month of October.
8. Information and discussion items (no action taken)
  - a. The Trust Premise Inspection Report: 2012; September 29, 2021
    - i. Justin Roberson states that the board has a copy of the report from 2013. He states that it is recommended to go about these every 5 years, so there was an individual who came out on September 29<sup>th</sup>, 2021. Justin Roberson states that he is working with people trying to get blueprints digitalized of campus buildings.
  - b. Professional Group Public Consulting: salary schedules, job descriptions, evaluation tools, comparison of salary schedules
    - i. Justin Roberson states that a company through Mojave. The report contains information such as; current policy, evaluation for all types of staff, who can evaluate. The company submitted drafts of evaluations. Justin Roberson states that he communicated with the company about the salary schedule and recommendations from comparable districts.
  - c. Maine Consolidated School District: Title 1-A Fiscal Year 21 final allocation vs. Fiscal Year 22 Preliminary
    - i. Justin Roberson and Melani Velazso had a meeting with the financial consultant. Justin Roberson discusses the Title 1 report. The report states that the school lost \$23,000, and they are working with the financial consultant on how to resolve this. They say that one thing the school can do, is to ask parents to return their free/reduced lunch forms. Justin Roberson states that according to the report, the area could have had a family move, even a home-school family, which brought numbers down.

1. Brienne McDowell asks if the school asked families to send back more lunch reports, if this would help the funding situation.
        - a. Justin Roberson states that the financial consultant has to get back to him about that. Justin Roberson states that the Title 1 officer was quite unsure about a lot of his questions, stating that she had not come across some of these issues before.
      - d. ASBA policy review 2006; \$500; two-day work study; summer of 2022
        - i. Justin Roberson states that these policies are from 2006. Justin Roberson states that the company states that policies should be looked at every 5 years. Justin Roberson states that this would be a large undertaking. The Company suggests to not do all policies at once, but to take it one at a time. Justin Roberson states that if the board is willing, they can review policies down the line.
        - e. Monetary gifts and donations: Walmart; Kiwanis Club
          - i. Justin Roberson states that Walmart was kind enough to donate a large quantity of office and school supplies. Justin Roberson states that the Kiwanis Club in Williams donated gift cards.
9. Action Items:
- a. Consent Agenda (Katie Cloud makes the first motion, Kirsten Ironside makes the second motion. 5-0 motion passes)
    - i. Payroll vouchers:6
    - ii. Expense vouchers: 2205, 2206
    - iii. Expenditure report
    - iv. Student Activity, Auxiliary, Insurance, Revolving
  - b. Specific items of District Business
    - i. Consideration and approval of fiscal year 2021 annual financial report
      1. Brienne McDowell makes the first motion, Katie Cloud, all in favor 5-0
    - ii. Consideration and possible action regarding whether to continue the community garden
      1. Brienne McDowell makes the first motion to discuss, and Kirsten Ironside makes the second motion.
        - a. Justin Roberson states that Legal has an agreement contract for the Community Garden. Legal does not seem happy with there being a lack of insurance and a few other issues.
        - b. Scott McClung states that in the initial contract he thought that the community and students were going to benefit, but what he saw was that there was a few people selling things and that it was commercialized.
          - i. Members of the public state that money from the garden was not pocketed, that it was donated to different charities.

- c. Katie Cloud asks for this to be tabled, that there is not enough information.
    - i. Justin Roberson asks what the board would like him to bring them, information-wise.
  - d. Brienne McDowell clarifies, that that board would need to put out a call to the public, and ask if anyone is interested in taking over the agreement before they can vote to dismantle the garden.
  - e. Kristen Ironside asks if the community members who are leaving the garden, are leaving the structures on the campus, or if they are going to be taken down.
  - f. Scott McClung asks to table this.
  - g. Brienne McDowell asks Justin Roberson to bring this to the public to see if anyone is interested. The interested party can then create a proposal to present to the board.
  - h. Reana Woods, would like to see the interested party to have a willingness to include and provide something for the students, since it is on campus.
- iii. Consideration and first reading of the bus policy, school bus driver shall not back upon or adjacent of the school grounds, with revision
- 1. Reana Woods makes the first motion, Katie Cloud makes the second, 5-0 motion to discuss passes.
    - a. Justin Roberson states that this is back to the first reading since he removed a sentence, as asked by the board.
    - b. Legal is fine with the verbiage, but legal does not recommend the policy since it varies from the accepted standards already in place.
    - c. Reana Woods states that she wanted it to become policy because of the importance, but she did not know that legal would not approve.
    - d. Brienne McDowell asks that Candy Pinson make a statement, as a school bus driver.
      - i. Candy Pinson asks for clarity that there are times, like at 5:00am when Ed needs to pick up high schoolers, that they back up while no students are on campus
      - ii. Reana Woods states that in a previous meeting the board approved backing up when students are not on campus, or when the bus is not on campus, as in on a field trip.
    - e. Scott McClung asks if this is already a policy, and that's if that's why there is conflict with Legal
      - i. Justin Roberson states that there is a law or statute that covers this policy.

- f. Brienne McDowell asks for this policy to be dropped.  
Brienne McDowell makes a motion, Katie Cloud seconds it.  
5-0 motion passes.
- iv. Consideration and first reading of the board policy JJJ, extracurricular activity eligibility, with revision
  - 1. Justin Roberson states that in layman's terms, this is the homeschool policies that the board has brought up in previous meetings. ASBA and Legal say that they do not approve of this revision.
  - 2. Brienne McDowell asks what type of insurance students need
    - a. Justin Roberson states that he will look into this.
  - 3. Scott McClung states that he knows Legal does not agree with this, but he believes that all students in our district are our responsibility.
  - 4. Reana Woods asks how specials teachers would feel about this, since it can add a few more students to each class.
  - 5. Rebecca Cauthen adds that Music and Foreign Language class are taught at the same time, that verbiage would need to include that.
- v. Consideration and first reading GBEF, staff use of digital communications and electronic devices
  - 1. Justin Roberson states that from 2019 a policy has not been adopted and has been in limbo, so he is presenting it to the board now. He states that this is common in other districts.
  - 2. Brienne McDowell states that this pertained to if they wanted staff to have the approval to be on social media with students. She states this has multiple sides to it.
- vi. Consideration and approve (first reading) board policy services advisory
- vii. Consideration and approval revised certified teacher, .5 library/.5instruction contraction FY22
  - 1. Brienne McDowell makes the first motion to discuss, Reana Woods makes the second motion,
  - 2. Brienne McDowell makes the first motion to makes the first motion and Scott McClung makes the second motion. 5-0 motion passes.
- viii. Consideration and approval revised referee pay per game
  - 1. Brienne McDowell asks if this is comparable to other schools around the district.
    - a. Justin Roberson states that according to the athletics director, she is correct.
  - 2. Scott McClung makes the first motion to pass, Kirsten Ironside makes the second motion to pass. 5-0 motion passes.
- ix. Consideration and approval of middle school math teacher resignation effective October 21, 2021

1. Katie Cloud makes the first motion, Reana Woods makes the second motion to discuss.
  2. Scott McClung states that he has personally asked Pat Brown to stay. He asks again if Pat Brown would like to reconsider. Pat Brown states that he would like to leave. Scott McClung says that since he has been on the board, they have never held anyone captive in their contract.
  3. Scott, McClung makes the first motion to release Pat Brown of his contract. Reana Woods makes the second motion. 5-0 motion passes.
- x. Consideration and approval of maintenance director resignation effective October 31, 2021
1. Scott McClung states that he has not yet talked to Scott Silverman, but he would say the same to him, that he would like him to stay and that he has had a positive influence on the school.
  2. Scott McClung makes the first motion, Reana Woods makes the second motion. 5-0 motion passes.

#### 10. Requests for future agenda items

- a. Katie Cloud asks that the community garden be discussed.
- b. Brienne McDowell asks that the capsizing on the Kindergarten class size be discussed.

#### 11. Comments

- a. Melanie Velazco states that she took her students out of school to be homeschooled when they were of age, and there was no reason she was going to bring them back to school for some activities when there was an initial reason she took them out of school. She states that as a parent she was in charge of keeping them socialized. She states that with a legal and financial standpoint, this can be risky to the school for lawsuit.
- b. Mike Tamburello would like to speak about the community garden. PTO could run the garden through their insurance. He also would like to thank Pat Brown for his service to the school and to his students.
- c. Candy Pinson would like to talk about the community garden. She states that with the issue of food sickness years ago, those that had baked goods, took their services across the street to the property of the 76 Station. She states that she believes the garden is a great aspect to the community.
- d. Kirsten Ironside asks if Justin Roberson can look up to see if 4H insurance can cover the garden.

#### 12. Adjournment

- a. Kristin Ironside makes the first motion, Reana Woods makes the second motion, adjournment at 7:04.